

ETP ZEP CO-ORDINATION GROUP #7
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21st June 2006
1200-1600
Draft Agenda

0 INTRODUCTION/AIMS OF MEETING

- to review progress of the integrated drafts of the SRA and SDD prior to presentation at the Advisory Council and Mirror Group Meetings on 22nd June 2006
- to identify areas of improvement in both SRA/SDD and agree how such improvements can be achieved
- to agree how the SRA and SDD are to be presented at the General Assembly on 13th September 2006 and the questions to be raised in the interactive feedback session
- to review and agree timetable for completion of the documents

1 OVERALL POSITION

Nick Otter

- Outcome of actions from CG#6 and current status

2 SRA

lead by Olivier Appert

- Presentation on current position
- Preparation for AC and MG meetings
- Areas for improvement in SRA Draft : gaps/overlaps/.....
- Further input from WGS?

3 SDD

lead by Gardiner Hill

- Presentation on current position
- Preparation for AC and MG meetings
- Areas for improvement in SDD Draft : gaps/overlaps/.....
- Further input from WGS?

4 GENERAL ASSEMBLY

lead by Nick Otter

- Draft Programme for 12-13th September 2006
- How to present SRA and SDD
- Feedback Methodology : questions to be raised for electronic Q/A session
- Brochure position

5 TIMETABLE AND SUMMARY OF ACTIONS

Nick Otter

6 AOB and DATE/VENUE OF NEXT MEETING

Note : the timing of the meeting has been selected so as to ensure that those speaking and interested in the GHGT industry session 1600-1720 can attend.