



## ETP ZEP CO-ORDINATION GROUP #25

**Bellona, Rue du Trône 61, 1050 Brussels.  
20<sup>th</sup> October 2008 : 1030-1600**

### Draft Agenda

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#### **0 Introductions and Aims of Meeting** *Nick Otter* **1000-1005**

Although general agendas are full with events around the McKinsey study and its output being the focus of the General Assembly on 10<sup>th</sup> November 2008, it is necessary to have a CG meeting to consider other urgent actions. These include : the communication plan and its financing, the ZEP governance plan, the preparation of the AC-meeting of 26<sup>th</sup> November 2008, and a plan for beyond GA2008. It is noted that during the period between the General Assembly and the next Advisory Council meeting (ie between 12<sup>th</sup> and 25<sup>th</sup> November 2008), many people will be committed to Washington for the GHGT conference and associated meetings, hence the timing of the CG meeting on 20<sup>th</sup> October 2008.

#### **1 Communication** *Eric Drosin* **1005-1100**

- 2008 Action Plan
  - o events/activities up to end of 2008
  - o Recent and Future Events
    - EU-US CCS Workshop Petten 16<sup>th</sup> October 2008
    - EU-OPEC Event Brussels 31<sup>st</sup> October 2008
    - SET Plan Conference Paris 28<sup>th</sup> October 2008
    - GHGT9 Washington 17-22<sup>nd</sup> November 2008
    - COPMOP Posnan 6<sup>th</sup> December 2008
  - o financial commitment position
- 2009+ Action Plan
  - o preparation for next AC consideration/review

#### **2 Policy and Regulation** *Paal Frisvold* **1100-1130**

- Dissemination Plan for outcome of McKinsey Demonstration Study
  - o Targets and actions over October-November-December 2008 period
  - o How to work most effectively with ZEP Government Group
- EU political position/update

#### **3 ZEP Governance** *Nick Otter/Robert van der Lande* **1130-1230**

- Review of Governance Documents
  - o AC plus Executive Committee Terms of Reference
  - o Rules of Procedure
  - o CG Terms of Reference
  - o TF/WG Terms of Reference
- Organisation/Task Forces
  - o TF Membership issues
  - o Infrastructure TF Membership
- Plan for update and endorsement

#### **Working Lunch/Stretch Break**

**1230-1330**



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|----------|---|------------------------------------|------------------|
| <b>4</b> | <b>Technology</b>   | <b>Dirk Goldschmidt/Nick Otter</b> | <b>1330-1415</b> |
|          | <ul style="list-style-type: none"> <li>- Status of current activity on setting long term R&amp;D requirements</li> <li>- Engagement with other ETPs           <ul style="list-style-type: none"> <li>o Feedback and actions from ETP Leaders meeting 30<sup>th</sup> September 2008</li> <li>o ESTEP/Steel Platform               <ul style="list-style-type: none"> <li>▪ Technical meeting follow up to exploratory discussion of 16<sup>th</sup> July 2008</li> </ul> </li> <li>o SMR/Minerals Platform               <ul style="list-style-type: none"> <li>▪ Possible interaction on UCG and CCS</li> <li>▪ Possible Polish projects for Flagship Programme</li> <li>▪ Possible link to Polish COPMOP side event 7-9<sup>th</sup> December 2008</li> </ul> </li> </ul> </li> </ul> |                                    |                  |
| <b>5</b> | <b>General Assembly 2008</b>  | <b>Robert van der Lande</b>        | <b>1415-1430</b> |
|          | <ul style="list-style-type: none"> <li>- Programme and speakers status</li> <li>- Special invitees</li> <li>- Attendees position</li> <li>- Practical requirements for organisation</li> </ul>  |                                    |                  |
| <b>6</b> | <b>View from the Government Group</b>   | <b>Tone Skogen</b>                 | <b>1430-1500</b> |
| <b>7</b> | <b>Objectives and plan for next 2 years</b>   | <b>Nick Otter</b>                  | <b>1500-1530</b> |
|          | <ul style="list-style-type: none"> <li>- Organisation issues including secretarial position post November 2008</li> <li>- EII-CCS action plan</li> </ul>  |                                    |                  |
| <b>8</b> | <b>Possible Presentation for future AC Meeting</b>  | <b>Nick Otter</b>                  | <b>1530-1545</b> |
|          | <ul style="list-style-type: none"> <li>- Northern Netherlands CCS Initiative : presentation of business case for a full chain with capture at post and pre-combustion plant (RWE and Nuon), transport and storage on shore involving partners like Gasunie and NAM. Approach has come from Dr. Desmond I. de Vries, Project Manager CCS in the Northern Netherlands, Province of Groningen</li> <li>- Timing : 26<sup>th</sup> November 2008 or subsequent meeting in 2009?</li> </ul>  |                                    |                  |
| <b>9</b> | <b>Summary of Actions and Future Meetings</b>   | <b>Nick Otter</b>                  | <b>1545-1600</b> |