

EUROPEAN TECHNOLOGY PLATFORM
ZERO EMISSION FOSSIL FUEL POWER PLANTS
ZEFFPP

Notes of Co-ordination Group #2 held at EC Brussels on 2Dec05

These notes are a record of the key actions and decisions made at the meeting held on 2nd December 2005. The following members of the CG were present :-

Kurt Haege
Nick Otter
Denis O'Brien
Brian Morris

Gardiner Hill
Charles Soothill
Antonio Valero
Alexander Rojay representing Olivier Appert

Lars Stromberg
Johannes Heithoff
Andreas Pisthauer

Tore Torp
Niels Peter Christensen

Graeme Sweeney
Paal Frisvold

Francois Giger
Pietro Di Zanno

Philippe Lacour-Gayet

Apologies were received from Olivier Appert and Gabriela Von Goerne. In addition there were several observers present plus Ferderic Hauge from the Advisory Council.

I. Terms of Reference

1.1 Co-ordination Group : a draft terms of reference was tabled. Comments are required by 9Dec05 **ACTION : All**

1.2 Working Groups : it was agreed that there would be a **general terms of reference** would be developed covering all Working Groups. A draft

was tabled at the meeting and the following issues needed to be incorporated :

- (a) A balance of members covering nationality and stakeholder organisation
- (b) A balance of appropriate expertise
- (c) Need for flexibility in the working group composition
- (d) Recognition that the timeframe of the WGs would be longer than the next 6 months, identified as being a critical period for the Platform.
- (e) Modus operandum would be up to the WG co-leads to define and work within, for example a `core` drafting group and a larger `reviewing` group.

It was noted by the EC that the size of the WGs could be required to be greater than the guide of 20 in order to get the desired balance.

The revision of the draft terms of reference would be circulated to CG members by 9Dec05 **ACTION : Nick Otter**

It was also agree that each WG would have a **specific terms of reference** that outlined the scope of the WG. This would need to be done by 9Dec05 **ACTION : Co-Leads**

A draft prepared by WG3 would be sent out by 6Dec05. **ACTION : Nick Otter**

II. Working Groups Composition

The recommendations from the co-leads for the composition for the WGs were reviewed. In principle, these were accepted but it was agreed that there was a need to review them in light of the discussion on the terms of reference. It was agreed that a final set of recommendations should be provided by 9Dec05. **ACTION : Co-leads**

III. EU Climate Change Programme Review

A presentation was made by Stefan Vergote from DG/ENV on the status of the EU CCP. Its impact/implication on the ZEFFPP actions was discussed, especially in relation to WG4 on `Market, Regulation and Policy`. It was felt that it would be beneficial if WG4 worked in unison with WPIII of the EU CCP review (addressing specifically carbon capture and storage). Common membership of both groups was seen as a beneficial route, for example involving co-leads of the ZEFFPP WGs in WPIII. It was agreed that a mechanism for this should be established, by 16Dec05 if possible.

ACTION : WG4 Co-leads/EC

IV. Scope/Shape of SRA/SDD

It was agreed that the individuals responsible for the SRA (Appert, Soothill, Valero) and the SDD (Haegel, Hill, Sweeney) should agree on the shape and content of the documents, building on the initial ideas developed by Nick Otter. This should be done by 16Dec05 and so provide the basis for the WG activities to start in earnest early in Jan06.

ACTION : SRA/SDD Leads

To support the development of the documents, it was agreed that once their shape had been agreed, live documents should be established that would be open to all WGs, especially the co-leads/drafting teams, and so facilitate the development of the documents. A review process of the documents would also need to be established.

ACTION : Nick Otter

V. Timing and Action Plan

The following review timetable was agreed:

- (i) Review Point : CG#3 22Feb06 1000-1230
- (ii) Review Point : CG#4 : 9May06
- (iii) Review Point : CG#5 21June06
- (iv) General Assembly : first week in July06 depending upon the availability of senior officials.

ACTION : EC to confirm date

In order to ensure rapid progress it was agreed to hold a teleconference on 19Dec05 at 1400 [CET] to ensure that all relevant material is in place.

ACTION : Nick Otter

VI. Vision

There was a brief discussion on the Vision Paper and the need to expand the current high level document. It was agreed that this should be addressed and that the original Task Force led by Charles Soothill should be reconvened (appropriately enlarged if needed) in order to ensure that an expanded Vision be ready for the General Assembly, consistent with the SRA/SDD.

ACTION : Charles Soothill

VII. Next Meeting

This was set for 22Feb06 at 1000-1230 in Brussels; EC to confirm venue.

A teleconference would be held on 19Dec05 at 1400 [CET].

Nick Otter
6Dec05