



ETP ZEP CO-ORDINATION GROUP #13
Berlin-Tegel Airport Conference Centre
5th March 2007 : 1030-1500
Draft Agenda

0 INTRODUCTION/AIMS OF MEETING

- to review positions and proposed actions of Task Forces
- to establish an integrated approach with timeframes, key items and deliverables
- to review Member State relations and interactions
- to identify requirements for forthcoming events in 2007

1 OVERALL POSITION

Nick Otter

- Actions and outcomes following CG#12 on 23rd January 2007
- General statement of progress and position

2 TASK FORCE POSITIONS

- Each Task Force to present
 - Composition
 - Meetings held
 - Outcomes
 - Proposed Action Plan
- **Technology :** Lars Stromberg/Niels Peter Christensen/Dirk Goldschmidt
- **Public Communication :** Philippe Lacour-Gayet
- **Demonstration and Implementation :** Graeme Sweeney/Johannes Heithoff/Philippe Paelinck
- **Policy an Regulation** Arve Thorvik/Paal Frisvold/Francois Giger

3 DRAFT INTEGRATED ACTION PLAN

- Agreement of key “targets” and “objectives”
- Identification of boundaries, overlaps and gaps and how to handle them
- Procedure to get a “project chart” with timing, key items and deliverables
- Presentation to/endorsement by Advisory Council on 14th March 2007.

4 MIRROR GROUP and MEMBER STATE RELATIONS

Brian Morris

- Mapping of Member State activities/Case studies
- Representation/Attendance at TF Meetings

5 FORTHCOMING EVENT PREPARATION

- ZEP Event in Potsdam June07
- CSLF CCS Workshop Paris 27th March 2007
- General Assembly Paris Oct07
- Others?

Heinz Bergmann
Nick Otter
Robert van der Lande

6 UPDATE ON ZEP PUBLICATIONS/PUBLICITY

Robert van der Lande

- SRA & SDD Executive Summaries and other publications
- Newsletter
- Website

7 TIMETABLE AND SUMMARY OF ACTIONS

Nick Otter

8 AOB and DATE/VENUE OF NEXT MEETING