



Memo

To ZEP AC
From ZEP Secretariat
Date 6 December 2006
Subject Notes of ETP ZEP Future Workshop 5th December 2006, Frankfurt

Participants

zepteam meeting attendance presence list
surname
Bergmann
Christensen
Dechamps
Di Zanno
Frisvold
Giger
Goldschmidt
Häge
Heithoff
Morris
Otter
Peers
Riis
Riley
Rojey
Slagter
st. Leger
Strömberg
Thorvik
Torp
van Breda Vriesman
van der Lande
Von Goerne

Absent

Thorvik
Torp
Von Goerne

Introductory remarks

Kurt Häge opened the meeting chaired by Nick Otter. Main aim of the workshop is to formulate task descriptions for each of the defined cluster areas/ task forces and to determine the 2007 objectives for each cluster area.

Summary and outcome of ZEP AC #9

Nick Otter emphasized that the first six months of 2007 will be important with respect to the definition of the regulatory framework and that DG Research announced to investigate the incentives for CCS. For ETP ZEP it is of critical importance to have a well functioning organisation in order to be able to respond to these developments and take quick action in the coming half year.

Discussion on each of four cluster areas

Robert van der Lande gave a presentation that served as discussion paper for the workshop.

Robert van der Lande stressed that the cluster 'Policy and regulation' (initially named 'Interface with public administration bodies') is a "Specific business" that requires a presence in Brussels and should closely work together with the other clusters.

Nick Otter underlined that out of this workshop we will propose a set of recommendations to remove the barriers towards the establishment of clusters, which should be endorsed by the AC.

Pierre Dechamps announced that Dennis O'Brien will change positions and thus leave ETP ZEP on 1 January 2007. Manuel Sanchez will join the current EC team affiliated to ETP ZEP. It is not yet decided who will take over the tasks of Dennis O'Brien.

Dechamps expressed his dissatisfaction about the selection of attendees for this workshop. It needs to be ensured that meetings such as these are open. Some AC members expressed their disappointment as they were not allowed to send representatives to attend this workshop. The notes of this workshop should be sent to all AC members to ensure an open and transparent process.

In addition, Dechamps mentioned key themes (below), to discuss during the workshop, and to determine which themes/ tasks are actually 'moving' now. He suggested to anticipate on what is moving and what not yet, and act accordingly.

- Regulatory framework
- Critical success factors towards implementation
- Funding
- R&D needs
- Confidence/ public acceptance

It was decided to propose to the AC to keep the coordination group with Nick Otter as coordinator and with the following members:

- AC chair and vicechairs,
- MG chair,
- co-leads of Taskforces,

- representatives of the EU,
- the ETP-ZEP secretariat and Alexandre Rojey, Heinz Bergmann.

The name of the coordination group should be changed to 'Coordination and Integration Group'.

During the workshop the clustering in 4 clusters (as presented at AC 9) was endorsed and the naming of the clusters (and thus the taskforces) was changed (as indicated below).

Implementation and demos → **Demonstration and implementation**

Interface public administration → **Policy and regulation**

Technology/ R&D → **Technology**

Public acceptance → **Public communication**

After a brainstorm session about the envisaged activities per cluster, the key tasks for each taskforce were identified. The following tasks were assigned per cluster:



Taskforce demonstration and implementation, key tasks

1. Link all projects, facilitate a discussion by organising an event
2. Define regulatory framework problems
3. Analysis of key success factors and problems
4. Figure out how we can make demoplants happen
5. Selecting and financing of projects (see note sweeney)
6. Clarification of cost estimates of technology
7. How can we build knowledge from demos?
8. How can we build confidence of public?
9. Build technology cooperation
10. Taskforce should make zep partners commit resources to common cause
11. Engage with national governments (other working group???)
12. Assess different project models (e.g. Mongstad)
13. Dissemination of innovative projects

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NaturahSpeaking Users



Taskforce interface public admin bodies

1. Respond to regulatory work DG TREN, ENV
2. Organise regulatory clinic
3. Map what is going on with regulatory input, and coordinate
4. Focus on non-moving issues (finance?) Propose and initiate actions to go forwards
5. Not: funneling of demogroup discussion
6. Influence package of commercial incentives (Emission trading system, green, white certificate etc.)
7. Propose necessary regulation corresponding to ghg avoidance costs
8. Stakeholder analysis, align interests
9. Disseminating best practice national governments

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Taskforce Technology key tasks

1. More activities&expertise from R&D-side
2. Identify and specify the gaps&priorities, both regarding long term and short term research. Priorities and a better roadmap
3. Technical days, like hydrogen platform, aimed at researchers
4. Maintain SRA&working group papers→ next working program
5. Improve coordination between national programmes and FP7
6. Set up PPP's

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Taskforce Public Communication key tasks

1. Develop and execute communication strategy for public acceptance
2. Educational task. Get rid of ignorance
3. DO include the political debate. Parliament etc.
4. Communicate, also with ETP-ZEP
5. Advocating and pushing CCS-implementation in member states??
6. Good information provision, but also selling!
7. Involve the NGO's. Workshop
8. Ensure transparency of results. (versus lobby group)
9. Website blog where people can ask questions to experts??

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Procedure for formation of task forces (WGs)

Before the discussion started about the formation of task forces, a revision of the current structure of ETP ZEP was discussed, as the former Working Groups completed their job. Kurt Häge proposed to have an 'executive group' with a limited number of people chaired by Nick Otter (like the current 'Coordination Group'). The 'executive group' should be a body where all activities come together and where decisions can be prepared for the AC meetings.

Pierre Dechamps emphasized again that it is of critical importance to have an open and transparent procedure for the appointment of leads (e.g. via the ZEP Newsletter and website), co-leads and members for each task force. All should serve on an interim basis until ratification by the AC.

Each taskforce should be headed by 2 or 3 coleads. The following 'acting' leads (serving on an interim basis until approval by the AC) were proposed by cluster area:

1. Demonstration and implementation
 - Graeme Sweeney
 - Johannes Heithoff
2. Policy and regulation (with link to Mirror Group)
 - Arve Thorvik
 - Paal Frisvold
 - Francois Giger
3. Technology (with link to FENCO ERA NET)
 - Lars Strömberg
 - Dirk Goldschmidt
 - Niels-Peter Christensen
4. Public communication
 - Philippe Lacour-Gayet
 - Emily Lewis Brown (to be discussed as she is unknown to us at the moment)

Each taskforce should consist of a core team and a team of people who would like to be involved in general.

In order to have a transparent and open process for staffing of clusters, all members of the wider ZEP community will have the opportunity to apply for a position in one of the clusters and/ or give their opinion/ vote on the proposed 'acting leads' (in line with the EC 'Advisory Council Rules and Procedures'). This invitation to apply will be communicated via the ZEP Newsletter, to be sent out Dec 15th (see also summary of actions). The composition (on an interim basis) of the clusters will be finalised during the next CG meeting on 23rd of January 2007, followed by ratification during the next AC meeting.

Summary of actions

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Action
Summary v1
06 Dec 06

Summary of Actions

Action No.	Description	Owner	Completion Date
1	Consult proposed 'acting' leads for approval and stress that they will serve on an interim basis (AC approval needed)	Robert van der Lande	14-Dec-06
2	Send out the ETP ZEP Newsletter; Announce the selection process for the new clusters/ task forces and invite all members to respond/ apply for one of the clusters	Robert van der Lande	15-Dec-06
3	Respond to invitation to apply for taskforces	All	12-Jan-07
4	Inform 'acting' leads and new proposed leads of the consultation process on the outcome of the consultation of members.	Robert van der Lande	15-Jan-07
5	Selection of core team members for clusters	CG members	23-Jan-07