

**European Technology Platform  
for “Zero Emission Fossil Fuel Power Plants”  
ZEP Advisory Council Meeting #7**

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**Draft Agenda**

Date and time: 22<sup>nd</sup> June 2006 from 0900 to 1230

Venue: ??????? Trondheim

0900-0915	<b>1.</b>	<b>Opening</b> (Chairman)	
	1.1	Introduction	<b>IP</b>
	1.2	Adoption of agenda	<b>AP</b>
	1.3	Approval of minutes from last meeting [ANNEX1]	<b>AP</b>
0915-0930	<b>2.</b>	<b>Vision Paper</b> (Charles Soothill) [ANNEX2]	<b>IP</b>
0930-1015	<b>3.</b>	<b>Strategic Research Agenda</b> (Olivier Appert) [ANNEX3]	<b>AP</b>
1015-1100	<b>4.</b>	<b>Strategic Deployment Document</b> (Gardiner Hill) [ANNEX4]	<b>AP</b>
1100-1115		<b>Coffee Break</b>	
1115-1145	<b>5.</b>	<b>Preparation for General Assembly</b> (Denis O'Brien) [ANNEX5]	<b>AP</b>
1145-1200	<b>6.</b>	<b>Secretariat of Platform</b> (Denis O'Brien) [ANNEX6]	<b>AP</b>
1200-1215	<b>7.</b>	<b>Communication Strategy for Platform</b> (Denis O'Brien) [ANNEX7]	<b>AP</b>
12:15-1230	<b>8.</b>	<b>Miscellaneous</b> (Chairman)	
	8.1	Next meeting of AC and logistics	<b>AP</b>
1230- 1330	<b>9.</b>	<b>Lunch</b>	

**Notes:**

AP = Action Point; IP = Information Point; (Name) = (Lead/Presenter)

**Commentary on Agenda of the 7<sup>th</sup> Meeting of ZEP Advisory Council**

**At 1. The Chairman** will summarise the status of the ZEP activities. The minutes from the last meeting on 19Apr06 are enclosed as **annex 1**. The main purpose of the meeting is to review and agree with the direction being taken within the two strategic documents being prepared by the Platform, and to prepare for the General Assembly

**At 2. Charles Soothill** will present the final version of the enhanced Vision (**annex 2**) for information purposes.

**At 3. Olivier Appert** will present the current draft of the SRA, the first draft of the integrated document being completed at the end of May06. The AC is requested to review this and agree/comment on the technology/research direction being taken. This is an Action Point. The current draft is provided in **annex 3**.

**At 4. Gardiner Hill** will present the current draft of the SDD, the first draft also being completed for the end of May/06. The AC is requested to review this and comment/agree on the deployment actions being recommended. This is an Action Point. The current draft is given in **annex 4**.

**At 5. Denis O'Brien** will introduce the outline for the format and programme for the General Assembly that has been developed by the Task Force (**annex 5**), now that the date of 12-13Sep06 in Brussels has been set. The AC is requested to consider and agree with the approach and the programme, including the papers that will be available (such as the Vision Brochure)

**At 6. Denis O'Brien** will present the current position of the secretariat and the status of the EC contract (**annex 6**).

**At 7. Denis O'Brien** will present the current thinking on a communication strategy for the Platform, especially how to get support for the strategic directions being set from a wide range of stakeholders.